



# TOWN COUNCIL REGULAR MEETING

## Minutes

**Wednesday, October 16, 2024 at 6:00 pm**

Attendees: Staff: Town Manager Tim Rasmussen, Town Clerk Kelsi Miller,  
Town Attorney Brandon Kavanagh (telephonically), Planning and Zoning  
Director Stormy Palmer, Public Works Director Robert Pena, Dayson  
Merrill Chief of Police, Police Admin Amy Sloane

**Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ  
85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

### TOWN COUNCIL MEETING: 6:00 P.M.

#### 1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

**Minutes:**

Mayor Reidhead called the meeting to order at 6:00 p.m. Round Valley Middle School students led the pledge of allegiance.

#### 2. INVOCATION:

**Minutes:**

Chief Dayson Merrill offered the invocation.

#### 3. ROLL CALL:

**Minutes:**

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Donald Scott, Councilor; Florencio Lozoya, Councilor  
A quorum is present.

#### 4. PUBLIC PARTICIPATION:

**Minutes:**

Terry Shove addressed the Mayor and Council. She thanked the Round Valley Police Department for helping with the school's homecoming parade and walk-to-school event and the Round Valley

Fire Department for helping with the high school bonfire and fire prevention week. She updated that the dome is open and the turf is back down. The primary school should be getting its new carpet soon so that classes can move back into those classrooms. She thanked Cattle Town Arcade for donating 30 gift certificates for the students of the month. She thanked El Rio Theatre for sponsoring the travel costs for the school to take middle school students to tour the ASU campuses. Lastly, she explained a few years ago they got a grant that supplied them with a semi-load of Lysol wipes. Over the years they have not made a dent in them and they keep having to move them. She asked if anyone would like to take a case of them to let her know.

Tony Contreras with the Springerville Eagar Chamber of Commerce updated on recent chamber activity. He gave them the number of September renewals and September new members. The Chamber participated in a ribbon cutting for West Realty and The Little Pink House. They also held a Chamber mixer at The Little Pink House. He invited everyone to the Annual Chamber Banquet on October 26th. They will have a new raffle fundraiser starting Friday, it will be posted on their website and social media.

## **5. COUNCIL, MANAGER AND STAFF REPORTS:**

### **a. Mayor & Council Reports: Summary Updates on committee meetings.**

#### **Minutes:**

Mayor Reidhead welcomed the Round Middle School students. She updated that she attended and took part in the Fall Fest, and there was a great turnout. She thanked Public Works for all they did for the event. She reported on attending a Commnet meeting and they will be ready to hold a job fair and start work soon. She is working with Judge Latham on some ideas for the former NPC building.

Councilor Doug Henderson reported on a meeting with a consultant on airport projects. They are looking for funds for the taxiway to build more hangars for revenue. He noted that the fall fest went great. He was present during a call with the FAA regarding the wind farm. He explained they responded with a comprehensive report and the permitting, they determined there is no issue of obstructions for air traffic. The windmills are permitted through 2026. He explained each turbine permitted has an exact location attached to it with a longitude and latitude. They are currently permitted for 112. If they move them they will have to submit a new application

Councilor Donald Scott reported that the American Legion is hosting the British Wounded Warriors bike rally this Friday and Saturday. We will see an increase in bike traffic in town, and the police department will be escorting them when they leave town from Reeds Lodge.

Councilor Lozoya reported the 2nd through 5th graders will have a Halloween parade if anyone would like to join, they will also be taking the 5th graders to the Beehive Assisted Living to show off their costumes.

### **b. Staff Reports: Summary Updates**

#### **Minutes:**

Dayson Merrill, Chief of Police reviewed the department statistics in the packet. He reported they participated in the walk-to-school event and career day. He informed them the new Animal Control Officer Ricky Hodges has started and doing great. The department currently

has 7 sworn officers, one admin, two animal control officers, 5 volunteers, and three recruits graduating in December.

**c. Manager Tim Rasmussen: Summary Updates & presentation(s)**

**Minutes:**

Manager Rasmussen updated that Robert met with Ardurra regarding the chip seal project which should be advertised soon. Ricky Hodges, the Control Officer has started and doing great. We have finalized the draft amended fee schedule and will be bringing that to Council soon. Interviews will be held tomorrow for the Airport attendant. He reported on the meeting with the Boys and Girls Club of East Valley regarding potential interest in the 576 Main Street building. They had an inspection completed on the buildings. He explained what was discovered pertaining to leasing the 225 E Main building. The building was purchased with \$59,000 worth of grant funds and the remainder was a USDA Loan. The Town has paid off the loan and used \$90,000 for remodeling it into a fire department. He gave the history of the fire department being in that building and that we went out to bid to lease the building for two years. It was then realized that we used grant money for the building. Heidi and Tim contacted Michael Deans the Program Director with Rural Development. He doesn't believe there is an issue but is verifying. The Harding's have been made aware. He reported he and Kristy have started on the ADOT permits for the parades as Eagar and Springerville will be taking over all parades. Sadly Chrome in the Dome will not be happening this year. Fall Fest was a great success, he thanked the Council and Staff for all of their help. Toys for Tots delivered 51 more boxes of toys. We are contacting local churches and will be doing our Santa in the park to hand them out. The Town of Springerville will be at Ramsey Parks Trunk or Treat on Halloween night. He thanked the White Mountain Publisher Reporter Jenn Moreira for all the help advertising the events and good things happening in Springerville. He reported that before Marcie Bafford left she got us a grant for new coats and shoes for children. We will be handing out coats and shoes in November, the remainder will be handed out with Santa in the park.

**6. CONSENT ITEMS:**

**Minutes:**

**ACTION:** Motioned by Councilor Douglas Henderson, seconded by Vice Mayor Richard Davis to approve consent items 6a, 6b, and 6c as presented.

**DISCUSSION:** None

**Vote results:**

Ayes: 5 / Nays: 0

- a. Consider ratification and approval of the accounts payable register from September 10, 2024 through October 7, 2024.**
- b. Consider approval of the September 18, 2024 Regular Council Meeting Minutes.**
- c. Consider approval of the October 2, 2024 Special Council Meeting Minutes.**

**NEW BUSINESS**

**7. AMR METER INSTALLATION PROCURMENT AWARD:**

**Minutes:**

DISCUSSION: Robert Pena, Public Works Director presented this item. He gave an over view of the project and the need for 960 meters to be placed in the ground and 1500 meter boxes. He explained Phoenix Water Solutions have provided a good bid and we believe they will be able to complete the job. Manager Rasmussen explained we had issues getting bids and had to go back out for bid. He commended Robert for his diligence in making sure we got someone to bid on this project.

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Donald Scott to approve the bid proposal from Phoenix Water Solutions at the submitted extended bid price of \$273,246.10 to perform the installation of the automated meter read meters partially funded by the WIFA Grant.

**Vote results:**

Ayes: 5 / Nays: 0

**8. SECOND READING: ORDINANCE 2024-002**

**Minutes:**

SECOND READING: Councilor Douglas Henderson completed the second reading of Ordinance 2024-002, An Ordinance of the Mayor and Town Council of the Town of Springerville, Arizona, Amending Title 6, "ANIMALS" of the Town of Springerville Town Code; providing for severability, and providing penalties for violations and establishing an effective date.

DISCUSSION: Manager Rasmussen explained we passed this once, then the Town of Eagar wanted to make adjustments so we have brought back some additional amendments.

**9. ACTION ON ORDINANCE 2024-002: ANIMALS**

**Minutes:**

ACTION: Motioned by Councilor Donald Scott, seconded by Vice Mayor Richard Davis to adopt Ordinance 2024-002, amending Title 6 Animals of the Town of Springerville Town Code.

DISCUSSION: None

**Vote results:**

Ayes: 5 / Nays: 0

**10. ADJOURNMENT:**

**Minutes:**

The meeting was adjourned at 6:34 p.m.

\_\_\_\_\_.

Shelly Reidhead, Mayor

ATTEST:

\_\_\_\_\_.

Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a Regular Meeting on \_\_\_\_\_. I further certify that the meeting was duly called and a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_. Kelsi Miller, Town Clerk

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read or summarized during the call to the public. All comments must be submitted by 12:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

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Contact: Kelsi Miller, Town Clerk (kmiller@springervilleaz.gov (928) 333-2656 x 224) | Minutes published on 10/23/2024, adopted on 11/20/2024